



Memorandum

To: Mental Health Board

From: Jessica Wingader, Grants and Compliance Specialist

Subject: July 12, 2018 MHB Meeting Cover Memo

Date: July 12, 2018

Attached please find:

- The meeting agenda
- Draft minutes of the June 14, 2018 meeting for approval
- MHB Meeting Schedule

We look forward to seeing you on July 12th.



MENTAL HEALTH BOARD

Thursday, July 12, 2018

7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue
Room 2402

AGENDA

- I. CALL TO ORDER/DECLARATION OF QUORUM**
- II. APPROVAL OF MHB MINUTES OF JUNE 14, 2018**
- III. PUBLIC COMMENT**
- IV. LIAISON REPORT**
- V. COMMUNICATION TO CITY**
- VI. STAFF REPORT**
- VII. CHAIR REPORT**
- VIII. ADJOURNMENT**

The next regular meeting of the Mental Health Board is scheduled for **7:00 p.m.**
Thursday, August 9, 2018 in room 2402 of the Lorraine H. Morton Civic Center.

Order of Agenda Items is subject to change. Information about the Mental Health Board is available at:
www.cityofevanston.org/government/boards-commissions. Questions can be directed to Jessica Wingader, Public Services –
Grants & Compliance Specialist, at 847-859-7889 or via e-mail at jwingader@cityofevanston.org.

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MEETING MINUTES

MENTAL HEALTH BOARD

Thursday, June 14, 2018 7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room 2402

Members Present: K. Ruetzel, M. Pierce, S. Johnson, R. Feiler, I. Ziaya, J. Sales, J. Haines, G. Hall

Members Absent: none

Staff: J. Wingader

Presiding Member: K. Ruetzel, Board Chair

Also Present: Ald. Fleming

Call to Order / Declaration of Quorum

Chair Ruetzel declared a quorum and called the meeting to order at 7:04 pm.

Approval of MHB Minutes of May 10, 2018

After noting a correction, Ms. Johnson moved approval of the minutes as amended, seconded by Ms. Ziaya; a voice vote was taken and the minutes were unanimously approved.

Public Comment

Liz Gordon of North Shore Senior Center asked about the timeline for the priority based budgeting process and community survey. Staff provided information about upcoming meetings and key dates.

Liaison Report

Ms. Haines provided reports for PEER Services and YOU. Mr. Hall provided reports for Meals at Home and Shore Community Services.

Format to Learn About Unmet Needs/Address Equity Goals with Community Panel Presentations (For Discussion)

Ms. Ruetzel asked that members consider how to respond to the information provided by panel speakers at the May meeting. Members discussed the board's role in advocating for mental health services within the City and throughout the wider community. Staff stated that any communication from the board to outside entities would need to be reviewed by City staff. Members identified advocacy as part of the Board's stated duties and requested staff from the City Manager's Office attend the next meeting to clarify the board's role. There was further discussion about ways the board could communicate with the City and members' interest in advocating for mental health needs. Staff requested that the board put any intended actions, which may exceeded the scope of providing funding recommendations, in writing for City review.

There was discussion about efforts undertaken by City departments and outside organizations using City resources to further mental health goals. Members requested information about City resources allocated to mental health related services by other City entities, including other BCCs. There was further discussion about ways to gather data and expand communication to make informed funding recommendations. Mr. Hall and Ms. Feiler agreed to form a working

group to draft communication about the advocacy role the board would like to assume to be presented to CMO staff at July meeting.

Chair Report

Ms. Ruetzel requested additional information about the upcoming application process for the 2019 funding cycle. There was discussion about the application process, the ZoomGrants application and scoring questions, and timeline for upcoming meetings.

Staff Report

Staff reported June site visits.

Election of Chair and Vice Chair

The elections of Ms. Sales to MHB Chair and Mr. Pierce to MHB Vice Chair were unanimously approved 8-0. Ms. Sales will assume her duties July 1, 2018, and Mr. Pierce will continue in his current role.

Adjournment

Ms. Johnson moved to adjourn the meeting, seconded by Ms. Feiler. The meeting adjourned at 8:48 pm.

Respectfully submitted,
Jessica Wingader
Grants and Compliance Specialist



Memorandum

To: Members of the Mental Health Board

From: Jessica Wingader, Grants & Compliance Specialist

Subject: MHB Proposed Meetings in 2018

Date: July 12, 2018

Evanston Mental Health Board Meeting Schedule 2018

Below are the proposed meeting times of the Evanston Mental Health Board. All meetings start at 7PM and are located in Room 2402 unless otherwise noted.

Thursday, August 9, 2018

*Thursday, September 6, 2018 (Joint meeting with HCDA)

*Saturday, September 15, 2018 (2019 Applications for MHB Funds review meeting)

*Thursday, October 11, 2017 (2019 Application for MHB Funds allocation meeting)

Thursday, November 8, 2017

Thursday, December 13, 2017

* Meetings scheduled to review applications for 2019 funding will be held in room G300.

Saturday, September 15 meeting will begin at 9:00 AM and is scheduled to end at noon.